



February 6, 2016

Food Vendor Application

Mardi Gras Run 4 Beads Festival will be held on February 6th 10:00 am - 2:00 pm in Historic Downtown Smithfield. This is a wonderful family event free to the public. We have something for the entire community; art, crafters, beer, music, 1K Run, 5K Run, 10K Run, Mardi Gras Festival and so much more. Vendors and exhibitors are an important part of our festival and we value your participation in our events.

Please read the vendor application information, including dates and times of the Mardi Gras Run 4 Beads Festival. If you are interested in participating, please fill out the application and mail it with a check to the address below. **The application deadline is January 22, 2016. All approved applicants receive either written or electronic mail notification.** If you have sent an application and have not heard from us it is your responsibility to contact us. Your application may have been lost in the mail and we would have no way of knowing you sent it in to the Chamber.

We look forward to working with you on what will be a great family event. If you have any questions, please feel free to send me an email at chamber@theisle.org or give us a call at 757-357-3502.

All food and beverage vendors **MUST** have a Health Department Certificate.

Contact Stacey Galuffo the IOW Health Department 757-279-3080, 919 South Church St., Smithfield.

Fee: \$35.00 Make checks payable to:

Isle of Wight-Smithfield-Windsor Chamber of Commerce

Mail To:

Isle of Wight Chamber of Commerce

Attn: Mardi Gras Run 4 Beads

P.O. Box 38

Smithfield, VA 23431

Contact: Sherri Gill, Office Manager

Isle of Wight-Smithfield-Windsor Chamber of Commerce

chamber@theisle.org

www.theisle.org

Phone 757-357-3502, Fax 757-357-6884

PLEASE RETAIN THIS SHEET OF INFORMATION FOR YOUR REFERENCE.



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Rules & Regulations

1. All booths will be outside. Vendors must provide their own tents, tables, chairs and any items needed for their booth. **Electricity is not available.** Space size is approximately 100 Square feet but we will work with all food trailers. Please note the street is not level, no vehicles are allowed on the sidewalk.
2. We will need a copy of your insurance and Health Department Certificate.
3. **Set up begins at 9:00 a.m. on Saturday and breakdown starts at 2:00 pm. Please Enter Main Street from Church Street and Exit on Underwood Street. DO NOT BLOCK MAIN STREET WITH YOUR VEHICLE AT ANY TIME. All vehicles must be off of Main Street by 9:45 am on Saturday.**
4. There are a limited number of spaces for this event. No reservation for space without this **COMPLETED FORM.** Get your reservation in early.
5. Booths must be manned at all times during the festival. February 6, 2016 10:00 am - 2:00 pm.
6. We reserve the right to refuse anyone.
7. **We do not have a rain date for this event. Non-refundable application fee unless the event is canceled due to extreme weather conditions.**
8. If you are interested in renting a tent, table or chairs we recommend **S & B Tent Rentals, Skip Sharpley, (757) 448-7327.**
9. Clean-Up Exhibitors and Food Vendors are required to leave their areas clean after displays are removed.
10. Please see 3rd page for application, keep this top portion for your records.

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February 6, 2016

Thank you!

Food Vendor Registration Form

Name of Applicant/Contact Person: _____

Name of Business _____

Email: _____

Address: _____

Town: _____ State: _____ Zip: _____

Telephone Number: Daytime: _____ Cell: _____

Tax ID #: _____ Size of Space required _____

Food/Drinks items you will be selling: (or copy of your menu) _____

Fee: \$35.00 Make checks payable to:

Isle of Wight-Smithfield-Windsor Chamber of Commerce

Mail To:

Isle of Wight Chamber of Commerce

Attn: Mardi Gras Run 4 Beads

P.O. Box 38

Smithfield, VA 23431

For Office use only: _____

Received by

_____ Date received



February 6, 2016

**IOW COUNTY AND THE TOWN OF SMITHFIELD DOES NOT ASSUME LIABILITY FOR THIS EVENT.
WE REFUSE THE RIGHT TO REFUSE ANYONE!**

Participation Waiver

I hereby certify that I am either eighteen (18) years of age or the legal parent/guardian of the child or children who will be participating in the events, programs or activities designated in this registration.

In order to participate in said event(s), I, as an adult, or as a parent or guardian for said participant(s), assume the risk of any and all injuries to myself or the participant. I hereby agree to indemnify and hold harmless the Isle of Wight-Smithfield-Windsor Chamber of Commerce Board of Directors and Isle of Wight-Smithfield-Windsor Chamber of Commerce Staff, along with their successors and assigns, from any and all claims for any injuries suffered or caused by myself or said participant(s) due to participation in said event. I grant my permission to transport the participant(s) to and from said events when required and to hold harmless those assigned to transport. I agree to allow for immediate first aid for any injuries suffered or sustained as deemed necessary by professional medical personnel.

Photo Waiver

Consent to use photographs: Stating further, I authorize Smithfield Isle of Wight-Smithfield-Windsor Chamber of Commerce Staff and its departments to take photographs, audio and video recordings of me and/or my child at any attraction, facility, park, or event for publications used in promoting Isle of Wight, Smithfield and Windsor.

Signature: _____ Date: _____

Print Name: _____